



the pixel project

It's Time to Stop Violence Against Women. Together.

www.thepixelproject.net

EIN: 42-1769490

CLN: 17053019309010

IN-HOUSE INTERVIEW (INSPIRATIONAL INTERVIEW SERIES)

Number of Openings: 1

The Pixel Project is looking for an interviewer to join our Inspirational Interview team which focuses on publishing a monthly long-form blog interview highlighting anti-violence against women activists, advocates, and organisations from around the world and the vital lifesaving work that they do in their countries and communities.

You should be strongly supportive of women's human rights and our mission to end violence against women.

The In-House Interviewer's duties include:

- Working with our senior editor to customise our standard invitations and sending them out to potential interviewees on our list.
- Customising our standard interview sheet according to the interviewee's work and sending it to them.
- Following up with interviewees in a timely manner to ensure that they submit their interviews on time for the editors to prepare for publication
- Working with interviewees to ensure that they have submitted everything we require including their completed interview sheet, pictures, and bios.
- Working with the team to build a list of suitable interviewees for the series

Skill Requirements:

The prospective in-house interviewer should have the following skills and experiences:

- Excellent writing skills in English
- Experience in conducting written interviews (including following up with the interviewee) if possible.
- Excellent online research skills
- Reliable and excellent at keeping to deadlines
- Communicates well with team members using tools such as e-mail, WhatsApp, and Signal for communication.
- Able to work with a virtual team across several time zones.

Volunteer Time:

This position is very flexible in that the team focuses on getting in between 10 -12 interviews per year.

Past interviewers have normally worked on setting up as many interviews as possible ahead of time so that there is a steady stream of interviews ready to publish and everything proceeds at a relaxed pace with long lead times.